



Board Meeting Minutes, October 13, 2020

The meeting was held via Zoom. Board Members participated from their homes.

Call to order 5:00 pm

Present: Don Graves, Wendy Graves, Bill Norris, Elroy Limmer, Betty Spence, Beth Leuck, Jane Spinti

Minutes: Minutes from the September 29, 2020 meeting were approved.

Board Reports:

President's Report: This is a special meeting of the board to discuss finances, especially financial information that pertains to Silva Creek Botanical Garden. A spreadsheet that contains all the Silva Creek financial information for this year so far was sent to the board. The purpose of today's meeting is to get Board members up-to-date on GNPS finances; past, present and future. Large projects at the SCBG include construction of a roof over the amphitheatre, replacement of the fence that surrounds the back of the garden where the adobe tool shed stands, and construction of a new lean-to storage area within the fenced area.

Treasurer's Report: The spreadsheet with financial information for Silva Creek Botanical Garden was reviewed. The Silva Creek Garden Account has a current balance of \$10,998.20.

Old Business:

Silva Creek Botanical Garden: Elroy reviewed progress on the plan to roof the amphitheater area. Late in 2019 a roof plan to cover the amphitheater seating area was presented to the Board. An architect was engaged to draw up a plan. The plan has been approved by an engineer and meets State requirements.

The architect recommended a contractor.

The board asked Elroy to obtain an estimate for the butterfly roof as designed by the architect and an estimate for what the structure would cost if configured like a traditional roof.

New Business:

Maintenance Contract with the Town of Silver City: Don and Elroy met with Alex Brown, the City Manager, to discuss a maintenance contract. Nothing definite has been agreed upon yet and discussions will continue. The proposed contract would include an agreement between GNPS to maintain the Silva Creek Botanical Garden with the city providing monies for that maintenance. At present the amount discussed for maintenance from the City is \$15,000 per year.

A motion was made to pursue a contract with the city for GNPS to maintain the Botanical Garden for \$15,000 per year, for a period of 3-4 years. The motion passed.

Board Approval for small expenditures: Wendy brought up for discussion a maximum amount of money to be spent by GNPS or SCBG representatives without prior Board approval. Wendy reports that amounts under \$100.00 are common and should not require Board approval. Wendy suggested that reimbursement for larger amounts could be discussed with other Board members via email and Board approval given without too much hassle.

A motion was made that any expenditure over \$200.00 be brought to and approved by the board prior to the expenditure. The motion passed.

At 4:43 PM the Zoom link with Don and Wendy was lost. Remaining board members discussed other items of business. Elroy stated that a Gamble Oak at the SCBG was being overshadowed by a large elm tree. A motion was made to spend \$1500.00 on removal of that elm contingent on approval from Don and Wendy. Don and Wendy did not approve, and the motion did not pass.

Motion to Adjourn at 6:00 PM.

Jane Spinti, Secretary

In the weeks after this Board meeting several items were presented via email to Board members:

A professional Services Agreement was signed between GNPS and the Town of Silver City. The agreement includes provisions for payment by the city to GNPS for maintenance at Silva Creek Botanical garden for a period of 4 years. Amount agreed upon is \$15,000 per year. Payable in quarterly payments of \$3750.00.

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Two motions were presented and approved via email:

The first was a motion by Wendy Graves to approve construction of the butterfly roof over the amphitheatre at the Silva Creek Botanical Garden. Roof will be constructed by Adobe Techniques of Silver City. The estimate for the roof is approximately \$55,000. Motion was seconded and passed.

The second motion was to continue Siberian Elm trimming/removal in the Silva Creek Botanical Garden. Amount to be spent at this time is \$1500.00 Work is to be performed by Joseph Franklin Owens. Motion was seconded and passed.