

SCBG steering committee final revised Art Acquisition Policy, approved by email correspondence between the board members, October 16, 2021.

This process attempts to cover how art is acquired for the Silva Creek Botanical Garden (SCBG). The process should be open for ongoing review, revision, and clarification.

Acquiring Art for the SCBG

All art installations donated or otherwise must be approved by the Steering Committee of the SCBG and by the GNPS Board. It must also further the mission of the SCBG and align with its long-range plan.

The SCBG Steering Committee will appoint a Selection Committee comprised of at least three individuals, including one SCBG Steering Committee member or GNPS Board member and at least one artist, to select a work of art. Members of the Selection Committee and their relatives may not submit artwork proposals.

The Selection Committee will:

1. Agree on the setting scale, theme, function, and medium of the art to be acquired.
2. Set a budget and determine a funding source.
3. Submit the work done in numbers 1 and 2 above to the SCBG Steering Committee and then to the GNPS Board for approval.
4. Write a Request for Proposals which will include:
 - A. Deadlines for submission of Proposal and for completion of work
 - B. Details of installation
 - C. Details as agreed upon in 1 and 2.
5. Disseminate the Request for Proposals (as determined by the nature of the project and subject to any funding restrictions).
6. Select a submitted proposal to present first to the SCBG Steering Committee, and then to the GNPS Board, for approval.